Urban Farm and UMass Lowell Coordinator
Full-Time, year round, with benefits

Organization Description
Mill City Grows is growing a healthier community by creating new opportunities for residents to access healthy, fresh, and affordable food. Our mission is to foster food justice in Lowell, MA by improving physical health, economic independence and environmental sustainability through increased access to land, locally grown food and education. We are a non-profit organization with a passionate staff, dedicated volunteers, and loyal customers.

UMass Lowell Urban Farm Overview
The partnership between Mill City Grows and UMass Lowell began in 2016 with the construction of a greenhouse and urban farm on UML’s campus. Since then we have grown, literally, to include greenhouse production, 1 acre of annual and perennial crops, a rooftop herb farm, and a new larger rooftop farm in 2020. UML, now ranked #1 in sustainable universities in the state of Massachusetts and #7 nationally, recognizes Mill City Grows as a key sustainability partner. The UML farms, in addition to being functioning production sites, are launchpads for innovative collaborations that build on urban agriculture, environmental sustainability, public health and many other topics. Using sustainable and organic growing practices, these farms produce a wide variety of vegetables for a culturally diverse population. The Urban Farm and UML Coordinator will play a critical role in moving the partnership forward by fulfilling site management standards, interfacing with UML faculty, staff, students and community members, and identifying opportunities for linking MCG goals with opportunities to partner with a major institution.

Position Description
This position is responsible for maintaining standards at three UML sites: Rist Urban Agriculture Farm, U Crossing Rooftop Farm, and the to-be-built Rooftop Farm on South Campus. In addition, this position requires collaboration with the Assistant Urban Farm Manager and Urban Farm & Market Manager in the upkeep of MCG’s five urban farm sites, mobile market operations, and Farm Share programs. The Urban Farm and UML Coordinator will assist in the management of seasonal farm and market staff and volunteers, routine farm tasks related to vegetable production, harvest lists in coordination with the organization’s needs, record-keeping and data reporting, assistance with other MCG programs, and occasional assistance with social media content. This position also requires the execution of one market per week from June to October, and will support the execution of year-round markets 8-10 hours a week during off-season weeks. The Urban Farm and UML Coordinator position reports to the Urban Farm and Market Manager.
Candidates must be passionate about food justice work! Our ideal candidate is a creative and goal-oriented team member, who is able to communicate complex ideas to diverse groups, and bring people together for a common cause. The Urban Farm and UML Coordinator will help to create a vibrant team culture both inside our office and in the community. Candidates must have the ability to not only see obstacles, but craft feasible solutions to meet goals; demonstrate a commitment to cultivating community and promoting equity and inclusion; care about and support their fellow team members; possess an interest in and commitment to sustainability; have a love of learning, and a desire to grow professionally and personally; and have the desire and ability to go above and beyond to get the job done.

We expect this individual to become proficient in the assistance of the management of the Mill City Grows Urban Farm, with support from the Urban Farm & Mobile Market Manager, Assistant Urban Farm Manager, and farm crew members.

Qualifications:
- Required 1 year experience working on a vegetable production farm
- Experience supervising, training and team building with staff and volunteers
- High levels of organization, time management, work ethic and leadership skills
- Be eager to work hard and get dirty in all kinds of weather (cold, heat, rain, snow, wind)
- An aptitude for physically demanding, fast-paced work, the ability to safely lift and carry 50 pounds repeatedly
- Safe driving record, valid license, proof of car insurance and registration
- Able to pass a CORI/SORI check

Compensation: $35,700/year

Benefits Offered: Health, vision, dental, and short-term disability insurance. A supportive and creative work environment, farm-fresh produce, and professional development opportunities. Mill City Grows is proud to support all our staff in professional growth and advancement.

To Apply:

Email cover letter and resume to hr@millcitygrows.org, with subject line: “Urban Farm and UML Coordinator”

Please have 3 references upon request.

Mill City Grows is an Equal Opportunity Employer that is committed to creating a multicultural organization. We actively seek a diverse pool of candidates for this position.