



650 Suffolk Street, Suite G10
Lowell, MA 01854
978-455-2620
MillCityGrows.org

Position: School Education Coordinator

Employment Status: 25 hours a week, part-time, grant funded until June 1st

Organization Description: Mill City Grows (MCG) was founded in 2011 as a catalyst for food justice, ensuring that all people of Lowell have access to culturally connected food, land, and education. Our programs have grown from a single community garden to include: food, nutrition and advocacy education for people of all ages; community, school and market gardens; working urban farms; mobile markets and farm shares; and above all encouraging and supporting people to grow their own food. MCG infuses food production spaces with food education to increase food sovereignty, universal access to fresh produce, and promote environmental sustainability throughout Lowell.

Position Description: The role of the School Education Coordinator will be based in Mill City Grows' School Education Department and will function as a garden and nutrition educator. This position works with students of all abilities in grades K-12 and young adult programming. The School Education Coordinator provides lessons that help students be more familiar with local produce, get outside, and plant food. This is a part-time position. No experience teaching is necessary, but an interest in education and a passion for growing is mandatory. This position is a great opportunity for candidates seeking community-driven, food justice work!

The School Education Coordinator reports to the School Education Manager.

Responsibilities:

Youth Education Program

- Lead 2-3 afterschool activities with a week at Lowell Public Schools
- Lead one young adult class on Monday afternoons
- Work with School Education Manager to prep lessons, food, and materials for afterschool activities
- Support MCG staff in evening cooking classes in Lowell Public Schools
- Lead vacation week programming focused on gardening, local produce, and the environment
- Work with School Education Manager to adjust and refine afterschool curriculum
- Support planting days and teach children and teachers how to care for their gardens

Work Environment: Prep work will be conducted at Mill City Grows HQ, with programming conducted at:

- Lowell Schools - traditional public and charter
- Urban Farm locations

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Some lifting (up to 30 lbs)
- Prolonged periods of standing and/or walking
- Low postures such as bending, kneeling, and crouching
- Exposure to various weather conditions
- Keyboarding/screens
- Working around crowds

Qualifications:

- Driver's License Required
- Familiarity with Lowell Community and Lowell Public Schools is strongly preferred
- Strong communication skills
- Organizational skills and competency utilize Google Suites (Drive, Sheets, Doc, Form, Slides)
- Interest in gardening, cooking, nutrition, local food systems, and sharing with others
- Eagerness to participate in and learn from challenging conversations about race, gender, class, privilege, etc.
- Bilingual preferred: Spanish, Portuguese, Khmer
- ServSafe and CPR/AED certifications are a plus
- Must submit to background check through Lowell Public Schools

Candidates must have the ability to not only see obstacles, but craft feasible solutions to meet goals; demonstrate a commitment to cultivating community and promoting equity and inclusion; be a great team player; team-minded but able to work independently and passionate about food justice; possess an interest in sustainability; have a love of learning, and a desire to grow professionally and personally.

Compensation: \$25/hr, 25 hours a week, Monday-Friday, schedule is flexible, but must be available during afterschool times and Monday midday.

Benefits Offered: Mill City Grows offers a strength-based collaborative team environment; a supportive and creative work setting; Mill City Grows is proud to support all our staff in professional growth and advancement. Parking and an accessible office location in Lowell is available. This position will require some evening/weekend hours.

To Apply: Please send your resume and cover letter, hr@millcitygrows.org with the subject line “**School Education Coordinator**”

Mill City Grows is an Equal Opportunity Employer. We will not discriminate against employees or applicants for employment on any legally recognized basis including but not limited to: veteran status, uniform member status, race, color, religion, sex, sexual orientation, national origin, ancestry, age, physical or mental disability, genetic information, or any other protected class under federal, state or local law. Consistent with the policy of nondiscrimination, Mill City Grows will provide reasonable accommodations to a qualified individual with a disability as defined by the ADA and similar state laws. Mill City Grows especially encourages local residents to apply.